



**BIDS AND AWARDS COMMITTEE
(BAC II)**

REQUEST FOR QUOTATION

Project : Customized USB Flash Drives **Date** : 25 March 2019
PR No. : 2019-01-0122 **Quotation No.** : 2019-03-0063
Approved Budget for the Contract : ONE HUNDRED EIGHTY THOUSAND PESOS (P 180,000.00) **Procurement Method** : Small Value Procurement

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than 29 March 2019 at 3:00 P.M. at New Executive Bldg., JP Laurel St., San Miguel Manila, or psu.pcoo@gmail.com.

General Conditions:

1. Price validity shall be for a period of sixty (60) calendar days.
2. Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES.**
3. The supplier awarded with the contract shall submit the following updated documents prior to **payment:**

- Mayor's / Business Permit
- PhilGEPS Registration Number
- Omnibus Sworn Statement

Company Name : _____
Address : _____
Email : _____ **TIN** : _____
Representative : _____ **Contact No.** : _____

Item No.	Item Description	Qty	Unit	Unit Price	Total
1	Customized USB Flash Drives At least 8gb capacity (USB 3.0) Please see sample photos below.	500	Pcs.		
	TOTAL AMOUNT				P _____

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

Printed Name / Signature

Date



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