BIDS AND AWARDS COMMITTEE
(BAC II)

REQUEST FOR QUOTATION

Project	:	Catering Services in Capiz	**Date**	: 29 October 2019
PR No.	:	2019-09-1173	**Quotation No.**	: 2019-10-0317
Approved Budget for the Contract	:	EIGHTY-FIVE THOUSAND FIVE HUNDRED PESOS **(PHP85,500.00)**	**Procurement Method**	: Small Value Procurement

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **02 November 2019 (Saturday)** at **02:00 PM** at New Executive Bldg., JP Laurel St., San Miguel Manila, psu.pcoo@gmail.com

General Conditions:
1. Delivery period on the dates indicated on this form.
2. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
3. Price validity shall be for a period of sixty (60) calendar days.
4. Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES.**
5. The supplier awarded with the contract shall submit the following updated documents prior to **payment**:
   - ☒ Mayor's/Business Permit
   - ☒ PhilGEPS Registration Number
   - ☒ BIR 2303
   - ☒ Omnibus Sworn Statement in accordance with **Section 25.3 of the 2016 Revised Implementing Rules and Regulations of the RA 9184** (it is advised that the Omnibus Sworn Statement be submitted after confirmation of contract/purchase order with PCOO to not burden other non-winning suppliers with notarization fee of the said statement)

Company Name	:	_____
Address	:	_____
Email	:	_____ **TIN No** : _____
Representative	:	_____ **Contact No.** : _____

Item No.	Description	Qty	Unit	Unit Price	Total
	2019 PCOO Roadshow and FOI Campus Caravan in Capiz				
1	**06 November 2019** - AM snacks with drinks (packed)	300	pax		
2	**07 November 2019** - PM snacks with drinks (packed) ***NOTE:*** *send-bill payment only*	250	pax		
				TOTAL:	

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

_____
Printed Name / Signature

_____
Date