BIDS AND AWARDS COMMITTEE
(BAC II)

REQUEST FOR QUOTATION

Project	:	CATERING SERVICES FOR 2019 PCOO CHRISTMAS PARTY	**Date**	:	December 6, 2019
PR No.	:	2019-11-1352	**Quotation No.**	:	2019-12-0378
Approved Budget for the Contract	:	**FOUR HUNDRED EIGHT THOUSAND SEVEN HUNDRED PESOS (Php 408,700.00)**	**Procurement Method**	:	Small Value Procurement

Please quote your lowest price on the item/s listed below and submit filled out quotation duly signed by your representative not later than **10 December at 9:00 A.M** at New Executive Bldg., JP Laurel St., San Miguel Manila, psu.pcoo@gmail.com

General Conditions:
1. Delivery period within <u>3</u> calendar days from receipt of the Purchase Order form.
2. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by PCOO.
3. Price validity shall be for a period of sixty (60) calendar days.
4. Price quotations shall be **INCLUSIVE OF ALL COSTS AND APPLICABLE TAXES.**
5. The supplier awarded with the contract shall submit the following updated documents prior to **payment**:

☒ Mayor's / Business Permit
☒ PhilGEPS Registration Number
☒ BIR Form 2303
☐ Income/Tax Return
☒ Omnibus Sworn Statement
☐ Professional License/Curriculum Vitae (Consulting Services)
☐ PCAB License (Infra.)
☐ NFCC (Infra.)

Company Name	:	_____
Address	:	_____
Email	:	_____ **TIN No** : _____
Representative	:	_____ **Contact No.** : _____

Item No.	Item Description	Qty	Unit	Unit Price	Total

1	CATERING SERVICES FOR 2019 PCOO CHRISTMAS PART
	
	Dinner Buffet Menu
	➢ Soup
	➢ Fresh Vegetables
	➢ Hot Main Courses (4 Viands)
	   • Beef
	   • Chicken
	   • Pork
	   • Fish
	➢ Pasta Bar
	➢ Steamed Pandan White Rice
	➢ Dessert (2 Choices)
	➢ Refillable Drinks
	➢ Purifies Drinking Water
	
	Subject to/Available For:
	➢ Food Tasting
	➢ Send Bill Arrangement
	➢ Must pass the Approval of the Food Tasting Commitee
		500	pax		

	TOTAL			**P_____**	**P_____**

After having carefully **read and accepted your General Conditions**, I quote you on the item at prices noted above.

_____
Printed Name / Signature

_____
Date