

Section VII. Technical Specifications

Bidders must state “**Comply**” in the column “**Statement of Compliance**” against each of the individual parameters of each “Specifications.”

Supply and Delivery of Purified Drinking Water for the Presidential Communications Office (PCO) for CY 2025 (Early Procurement Activity) (Procurement/Contract No. 2025-EPA-007).		
DETAILED TECHNICAL SPECIFICATIONS		STATEMENT OF COMPLIANCE
Quantity	:	<ul style="list-style-type: none"> ● The Supplier shall deliver purified water with a weekly average quantity of One Hundred Ten (110) bottles/eighteen (18) liters. The Property, Supply and Management Section (PSMS) shall provide the actual quantity and weekly delivery requirements during contract implementation. ● Twenty-two (22) bottles per day times twenty-two (22) days times Twelve (12) Months (22 bottles/day x22 days x12 months)= 5,808 bottles per year.
Duration of Service	:	One (1) year Contract
Delivery	:	<ul style="list-style-type: none"> ● Initial delivery shall be within (10) days from receipt of Notice To Proceed ● Subsequent weekly deliveries shall be every Tuesday. However, if Tuesday falls on a declared non-working day, delivery shall be on the next work day ● Delivery area shall be coordinated with the PSMS ● Delivery personnel shall, at all times, exercise due care in handling the items during deliveries.
WATER CONTAINER AND PACKAGING		
	:	<ul style="list-style-type: none"> ● The container must be round for mineral/purified water, high quality, made of 100% safe polycarbonate food grade plastic or better and

		<p>commercial grade durability and usability.</p> <ul style="list-style-type: none"> ● All water containers should be thoroughly cleaned under a pressurized cleaning process and sanitized. It should be sealed and capped with a one-time plastic bottle cap. At the time of delivery, water containers should be wrapped individually with a transparent plastic bag. 	
<p>Provisions of Water Dispensers</p>	<p>:</p>	<ul style="list-style-type: none"> ● The Supplier shall provide Thirty (30) units of brand-new or refurbished water dispensers at no additional cost to the PCO, with the following minimum specifications: ● Freestanding unit with compressor and built-in fridge; ● With hot and cold-water outlets (hot water outlet: 880 C to 920 C; cold water outlet: 40 C to 110 C); ● Dispenses twenty (20) cups of hot water per hour and thirty (30) cups of cold water per hour; and ● Power source: 220V/60Hz. In the case if refurbished water dispensers, the manufacturing date thereof shall not be earlier than CY 2023. 	
<p>STANDARDS AND CONDITIONS</p>	<p>:</p>	<ul style="list-style-type: none"> ● The purified drinking water must be clear and not have objectionable taste, odor or color. It must be pleasant to drink and free from all harmful organisms, chemical substances and radionuclides in amounts that could constitute a hazard to health. ● The quality of drinking water shall conform to the Standard Values prescribed under DOH Administrative Order No. 2017-0010 dated June 23, 2017, and other related issuances (if any) ● The Supplier must undertake the conduct of water sampling and examination. 	

- For microbiological, physical, chemical and radiological quality pursuant to DOH Administrative Order No. 2017-0010 dated June 23, 2017. The result of such examination must be

Type of Examination	Period to Conduct Examination
Microbiological Examination	The initial test shall be done in the 1 st week of January 2025, followed after six (6) months in July 2025.
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presented to the PCO as follows.

- The results of the foregoing examinations shall be submitted to the PSMS within five (5) calendar days after the scheduled testing
- The winning bidder must be on call for urgent cleaning and sanitation should the end user discover any dirt, insect or any object found inside the water dispenser that may contaminate the water;
- Water dispensers must undergo bi-monthly cleaning and sanitization to be conducted by the Supplier, every first and third week of the month, at the PCO premises.

Defective water dispensers must be replaced within twenty-four (24) hours upon receipt of the verbal/written notice from the PSMS.

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Other Requirements:

Schedule and Place of Delivery

The winning supplier must supply and deliver the goods to the Property and Supply Management Section at the New Executive Building, Malacañang within thirty (30) calendar days from the receipt of the Notice to Proceed and Contract Agreement.

Terms of Payment

a. Payment shall be made upon completion of each delivery schedule and upon submission of the following documents for payment processing (e.g., delivery receipt, sales invoice, billing statement, warranty certificate (if applicable), and other documents required in this technical specifications).

b. Payment shall be subject to applicable taxes, auditing, and accounting rules and regulations and existing rules and regulations of PCO relative to payment of procurement contracts.

Penalty for Delay

When the winning bidder fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay PCO liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by PCO.

Conforme:

Full Name and Signature of
Bidder/Authorized Rep

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Designation

:

Name of Company

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