

MONTHLY REPORT OF DISBURSEMENTS
For the month of February 2025

Department : Presidential Communications Office (PCO)
Agency/Entity : Presidential Communications Office (Proper)
Operating Unit : < not applicable >
Organization Code (UACS) : 25 001 0000000
Fund Cluster : 01 - Regular Agency Fund
(e.g. UACS Fund Cluster: 01-Regular Agency Fund, 02-Foreign Assisted Projects Fund, 03-Special Account-Locally Funded/Domestic Grants Fund, etc.)

Particulars	Current Year Budget				Prior Year's Budget				SUB-TOTAL	Grand Total				Remarks
	PS	MOOE	CO	TOTAL	PS	MOOE	CO	Sub-Total		PS	MOOE	CO	TOTAL	
	2	3	5	6=(2+3+4+5)	7	8	10	11=(7+8+9+10)		23	24	26	27=(23+24+25+26)	
1	2	3	5	6=(2+3+4+5)	7	8	10	11=(7+8+9+10)	18=(6+17)	23	24	26	27=(23+24+25+26)	28
CASH DISBURSEMENTS	12,854,250.36	16,234,368.35	294,750.00	29,383,368.71	1,141,688.53	13,387,480.26	8,464,434.37	22,993,603.16	52,376,971.87	13,995,938.89	29,621,848.61	8,759,184.37	52,376,971.87	
Notice of Cash Allocation (NCA)	12,854,250.36	16,234,368.35	294,750.00	29,383,368.71	1,141,688.53	13,387,480.26	8,464,434.37	22,993,603.16	52,376,971.87	13,995,938.89	29,621,848.61	8,759,184.37	52,376,971.87	
MDS Checks Issued	197,753.99	3,356,300.87	0.00	3,554,054.86	0.00	3,424,920.49	8,464,434.37	11,889,354.86	15,443,409.72	197,753.99	6,781,221.36	8,464,434.37	15,443,409.72	
Advice to Debit Account	12,656,496.37	12,878,067.48	294,750.00	25,829,313.85	1,141,688.53	9,962,559.77	0.00	11,104,248.30	36,933,562.15	13,798,184.90	22,840,627.25	294,750.00	36,933,562.15	
Notice of Transfer Allocations (NTA)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
MDS Checks Issued	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Advice to Debit Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Working Fund for FAPs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Cash Disbursement Ceiling (CDC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL CASH DISBURSEMENTS	12,854,250.36	16,234,368.35	294,750.00	29,383,368.71	1,141,688.53	13,387,480.26	8,464,434.37	22,993,603.16	52,376,971.87	13,995,938.89	29,621,848.61	8,759,184.37	52,376,971.87	
NON-CASH DISBURSEMENTS	1,049,010.71	1,037,807.64	0.00	2,086,818.35	0.00	0.00	0.00	0.00	2,086,818.35	1,049,010.71	1,037,807.64	0.00	2,086,818.35	
Tax Remittance Advices Issued (TRA)	1,049,010.71	1,037,807.64	0.00	2,086,818.35	0.00	0.00	0.00	0.00	2,086,818.35	1,049,010.71	1,037,807.64	0.00	2,086,818.35	
Non-Cash Availment Authority (NCAA)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Disbursements effected through outright	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Overpayment of expenses(e.g.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Restitution for loss of government	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Liquidated damages and similar claims	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Others(TEF, BTr-Documentary Stamp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL NON-CASH DISBURSEMENTS	1,049,010.71	1,037,807.64	0.00	2,086,818.35	0.00	0.00	0.00	0.00	2,086,818.35	1,049,010.71	1,037,807.64	0.00	2,086,818.35	
GRAND TOTAL	13,903,261.07	17,272,175.99	294,750.00	31,470,187.06	1,141,688.53	13,387,480.26	8,464,434.37	22,993,603.16	54,463,790.22	15,044,949.60	30,659,656.25	8,759,184.37	54,463,790.22	

Particulars (1)	Previous Report (2)	This Month (3)	As at Date (4)
Total Disbursement Authorities Received	57,102,865.32	56,552,558.35	113,655,423.67
NCA	52,867,000.00	54,465,740.00	107,332,740.00
NTA	0.00	0.00	0.00
Working Fund	0.00	0.00	0.00
TRA	4,235,865.32	2,086,818.35	6,322,683.67
CDC	0.00	0.00	0.00
NCAA	0.00	0.00	0.00
Less: Notice of Transfer of Allocations (NTA)* issued	0.00	0.00	0.00
Total Disbursement Authorities Available	57,102,865.32	56,552,558.35	113,655,423.67
Less:	0.00	0.00	0.00
Lapsed NCA	0.00	0.00	0.00
Disbursements	48,262,000.34	54,463,790.22	102,725,790.56
Less: Other Non-Cash Disbursements	0.00	0.00	0.00
Disbursements effected through outright deductions from claims	0.00	0.00	0.00
Overpayment of expenses(e.g. personnel benefits)	0.00	0.00	0.00
Restitution for loss of government property	0.00	0.00	0.00
Liquidated damages and similar claims	0.00	0.00	0.00
Others (e.g. TEF, BTr, Docs Stamp, etc.)	0.00	0.00	0.00
Add/Less: Adjustments (e.g. cancelled/staled checks)	0.00	0.00	0.00
Balance of Disbursement Authorities as at date	8,840,864.98	2,088,768.13	10,929,633.11
Total Disbursements Program	57,102,865.32	56,552,558.35	113,655,423.67
Less: *Actual Disbursements	48,262,000.34	54,463,790.22	102,725,790.56
(Over)/Under spending	8,840,864.98	2,088,768.13	10,929,633.11

Notes: * The use of NTA is discouraged
Notes: ** Amounts should tally with the grand total disbursement (column 27).

Certified Correct:

MERCELITA G. HIXON
Administrative Officer V

Recommending Approval:

ALDEN A. SUMABA
OIC, Accounting Division

Date: March 6, 2025

Date:

Approved By:

JORJETTE B. AQUINO
Undersecretary for Administration,
Finance and GOCCs

Date:



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CASH DISBURSEMENTS	12,854,250.36	16,234,368.35	294,750.00	29,383,368.71	1,141,688.53	13,387,480.26	8,464,434.37	22,993,603.16	52,376,971.87	13,995,938.89	29,621,848.61	8,759,184.37	52,376,971.87	
Notice of Cash Allocation (NCA)	12,854,250.36	16,234,368.35	294,750.00	29,383,368.71	1,141,688.53	13,387,480.26	8,464,434.37	22,993,603.16	52,376,971.87	13,995,938.89	29,621,848.61	8,759,184.37	52,376,971.87	
MDS Checks Issued	197,753.99	3,356,300.87	0.00	3,554,054.86	0.00	3,424,920.49	8,464,434.37	11,889,354.86	15,443,409.72	197,753.99	6,781,221.36	8,464,434.37	15,443,409.72	
Advice to Debit Account	12,656,496.37	12,878,067.48	294,750.00	25,829,313.85	1,141,688.53	9,962,559.77	0.00	11,104,248.30	36,933,562.15	13,798,184.90	22,840,627.25	294,750.00	36,933,562.15	
Notice of Transfer Allocations (NTA)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
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Advice to Debit Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Working Fund for FAPs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Cash Disbursement Ceiling (CDC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL CASH DISBURSEMENTS	12,854,250.36	16,234,368.35	294,750.00	29,383,368.71	1,141,688.53	13,387,480.26	8,464,434.37	22,993,603.16	52,376,971.87	13,995,938.89	29,621,848.61	8,759,184.37	52,376,971.87	
NON-CASH DISBURSEMENTS	1,049,010.71	1,037,807.64	0.00	2,086,818.35	0.00	0.00	0.00	0.00	2,086,818.35	1,049,010.71	1,037,807.64	0.00	2,086,818.35	
Tax Remittance Advices Issued (TRA)	1,049,010.71	1,037,807.64	0.00	2,086,818.35	0.00	0.00	0.00	0.00	2,086,818.35	1,049,010.71	1,037,807.64	0.00	2,086,818.35	
Non-Cash Availment Authority (NCAA)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
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Restitution for loss of government	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
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TOTAL NON-CASH DISBURSEMENTS	1,049,010.71	1,037,807.64	0.00	2,086,818.35	0.00	0.00	0.00	0.00	2,086,818.35	1,049,010.71	1,037,807.64	0.00	2,086,818.35	
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MERCELITA S. HIZON
Administrative Officer V

Recommending Approval:

ALDRIN A. SUMABA
OIC, Accounting Division

Approved By:

JORJETTE B. AQUINO
Under Secretary for Administration,
Finance and GOCCs



Date: March 6, 2025

Date:

Date: