



Office of the President of the Philippines
PRESIDENTIAL COMMUNICATIONS OFFICE
Manila

SUPPLEMENTAL BID BULLETIN NO. 1
16 April 2025

**PROCUREMENT OF DAILY CATERING SERVICES FOR THE
MALACAÑANG PRESS CORPS OF THE PRESIDENTIAL
COMMUNICATIONS OFFICE (PCO)**
[PROCUREMENT/CONTRACT NO. 2025-02-013]

Anent the Pre-Bid Conference held on **10 April 2025** for the above-cited procurement project by the Bids and Awards Committee, and the inquiries received by the Secretariat thereafter, please be informed of the following clarifications made and the amendments on the Bidding Documents:

All clarifications/amendments are indicated in **red**.

I. Section III. Bid Data Sheet

CLARIFICATIONS	ANSWERS
Clarification on contract validity and timeline for awarded contract submitted for Single Largest Completed Contract (SLCC).	The contract submitted for SLCC must have been completed within three (3) years prior to the deadline for the submission and receipt of bids.
Clarification on the required payments or bonds and if its refundable.	<p>The Bid security be returned later than the expiration of the bid validity period indicated in the Bidding Documents.</p> <p>The suppliers have three (3) options, viz:</p> <ol style="list-style-type: none">1. Submission through Bid Securing Declaration - is an undertaking which states, among others, that the bidder shall



	<p>enter into contract with the Procuring Entity and furnish the required performance security within ten (10) calendar days, as indicated in the Bidding Documents, from receipt of the Notice of Award, and commits to pay the corresponding amount as fine and be automatically disqualified from bidding of any procurement contract of any Procuring Entity for a period of time, upon receipt of the Blacklisting Order, in the event it violates any of the conditions stated therein as required in the guidelines issued by the GPPB;</p> <p>2. Bid security is in the form of cash, cashier's/ manager's check, bank draft/guarantee or irrevocable letter of credit in the amount of Seventy-Five Thousand Two Hundred Pesos (PHP 75,200.00) or two percent (2%) of ABC; or</p> <p>3. Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as</p>
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	authorized to issue such security in the amount of One Hundred Eighty-Eight Thousand Pesos (PHP 188,000.00) or five percent (5%) of ABC.
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II. Section VII. Technical Specifications

CLARIFICATIONS	ANSWERS
Clarification whether the meal preparation is for catering or packed meals?	The EU clarified that the procurement is solely for delivery of meals, no set-up included.
Clarification whether the supplier needs to provide tables and chairs or disposable utensils?	The EU clarified that the service is limited to delivery food only. The supplier is not required to provide any tables, chairs, utensils, and staff.
Clarification whether the supplier provides the serving container directly to the End-User instead of transferring the food trays into disposable containers? This approach would help avoid unnecessary spoilage during the transfer and ensure that food quality is maintained. The Supplier will pick up the container daily in the afternoon.	The EU recommends adopting the supplier's recommendation to provide serving containers when delivering the food and to be picked up daily in the afternoon. <i>This will be further discussed during contract implementation.</i>

III. Section VII. Technical Specifications

NOTE: Bidders must state “**Comply**” in the column “**Statement of Compliance**” against each of the individual parameters of each “Specifications.”

AMENDMENT	Statement of Compliance
Please be guided on the revision under VII. Technical Specification - Important Reminders	

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<p>The Lowest Calculated Bidder is required to prepare food samples subject to food tasting, during the post-qualification stage of procurement. Approximately, good for five (5) pax.</p> <p>Suppliers must prepare various dishes specified for food tasting in a plating manner (small portions).</p> <p>All prospective suppliers may be required to prepare samples subject to food for tasting, during the evaluation; Supplier must prepare two (2) main dish, two (2) vegetables and two (2) desserts for evaluation. Food tasting will be set One (1) week before the Pre Bid.</p>	
<p>The Winning supplier is required to prepare samples subject to food tasting before the contract implementation. Approximately, good for five (5) pax (small size).</p> <p>The Winning supplier is required to prepare samples subject to food for tasting one (1) week after the bidding.</p>	

Pursuant to Section 22.5 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, this Supplemental/Bid Bulletin is issued for the information and guidance of all prospective bidders and shall form an integral part of the Bidding Documents issued for said the project.

Should you have further concerns, you may contact the BAC Secretariat through the details below:

BIDS AND AWARDS COMMITTEE SECRETARIAT

Presidential Communications Office, New Executive Building,
JP Laurel St., San Miguel, Manila,
Metro Manila, Philippines
(02) 8733-0790 loc. 209

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Email: bac1@pco.gov.ph
Website: <https://pco.gov.ph>

For information and guidance.

Original Signed
JOSE MARIA M. VILLARAMA II
OIC-Undersecretary
Chairperson
Bids and Awards Committee

Conforme:

Signature over printed name

Designation: _____
Company: _____
Date: _____

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